

## Talent Acquisition Manager:

ABP Publishing has helped to about 1000 titles being heard by listeners since its foundation in 2010. We are consistently growing and invite you to become a part of our story.

Now we need the support of a skilled Talent Acquisition Manager who will:

- Manage end-to-end recruitment process within an appropriate and consistent timeline,
- Screen, interview, and prepare an ideal candidate for the role,
- Build a healthy pipeline by sourcing from job boards like LinkedIn, Indeed, Glassdoor, etc.,
- Have no fear in developing relationships with candidates by getting on the phone, engaging with candidates, and not just sending in-mails and emails,
- Support social media branding as it relates to recruiting initiatives ensuring the employer brand is consistent.

## Required Experience and Skills:

- 2 – 5 years of industry experience in the end-to-end recruitment life cycle,
- Experience in creating job role descriptions and requirements,
- Excellent Spoken and Written English;
- Excellent interpersonal skills,
- Problem-solving and analytical skills,
- Self-motivated, goal-oriented;
- Demonstrate the ability to work both independently and within a team structure.

## Benefits

- Competitive salary and bonus for a tangible result,
- 25 days' annual leave plus eight bank holidays,
- Flexible working approach,
- Home working.

If you are interested in collaborating with ABP Publishing, please contact us: [job@abp-publishing.com](mailto:job@abp-publishing.com)